

# 12. PLANNING YOUR AWARENESS WEEK

Before, during, and after this meeting, the team will put the final touches on their Human Trafficking Awareness Week projects. Facilitators should provide support as needed, but team members should take the lead here. Step back and watch the team put everything they have learned this year into action.



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## Objectives

- Complete preparation for Human Trafficking Awareness Week to share information on identifying and preventing human trafficking situations with peers.

## Materials

- Any materials the team needs to complete their projects
- Project and presentation planning guide

As Human Trafficking Awareness Week approaches, take time to get everything in order and make any last-minute additions or plans you need to engage with the larger student body and/or community. Remember, this week is about making sure the team members are prepared and enthusiastic about sharing information on identifying and preventing human trafficking situations with their peers. This is their chance to make a mark on their school.

## Discussion Topics

Talk about the awareness week assignments and outreach, and document this discussion so that team members know what they are assigned to work on and are aware of relevant deadlines.

- Does everyone have an assignment and know what they are expected to do?
- How is the team planning to conduct outreach for all of the activities?
- Have you thought about a name for your event? Human Trafficking Awareness Month is in January, but your event can take place during any month of the year. Your team may want to call the event “[School or City] Human Trafficking Awareness Week.”
- What do you want to make sure your peers learn during Human Trafficking Awareness Week?

### Project Planning

Use this time to finalize logistics and planning for each day of Human Trafficking Awareness Week. Before awareness week activities begin, you should have:

- Confirmed any guest speakers. Facilitators should assist with identifying, vetting, and reaching out to guest speakers.
- Reviewed all materials.
- Made sure rooms are reserved.

### Things to Consider

- This is a good time to discuss appropriate and professional communication with peers. Remind team members about the group agreements that they discussed at the beginning of the program.
- Address how the team, facilitators, and any other educators present will speak about complex issues and respond in cases where students disclose sensitive information. State law, school district policy, and other factors may affect the way facilitators, educators, counselors, or other adults respond to these kinds of disclosures. Be sure you are aware of your responsibilities as a mandatory reporter.
- When finalizing outreach materials, posters, questions, scripts, and anything else that team members may use for awareness week, review language to ensure that it is victim-centered and trauma-informed. Review the “Using Victim-Centered Language” toolkit component for additional guidance.

### Facilitator Notes

Upcoming Meeting Dates: \_\_/\_\_/\_\_

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